PLANNING DEPARTMENT ZONING PERMIT CHECKLIST

(A Guide to Facilitate Permit Processing for a Typical Residential Project)

Applicant:	
Гах Мар Кеу:	
Description of	Project:
ZONING	PERMIT PROPERLY FILLED IN:
	Signed by Owner or Letter of Authorization, if required
	Correct Tax Map Key Number
	Zoning Permit Fee Attached
PLANS C	OMPLY WITH BASIC ZONING CODE REQUIREMENTS:
	Scaled Drawings
	Five (5) Sets of Building Plans Including Plot Plan
	Plot Plan Shows All Structures
	Lot Coverage Requirements (50% for Residential Projects)
	Minimum Property and Building Setbacks Addressed, Including Distance Between Structures
	Does Not Exceed Building/Structural Height
	Does Not Exceed Number of Stories/Floors
	Parking Requirements Shown on Plans (2 Spaces per Dwelling Unit)
	Does Not Exceed Allowable Density
	Allowable Use
OTHER R	REQUIREMENTS WHICH MAY APPLY:
	Completed Farm Dwelling Agreement or Subordination Agreement for Dwellings in the State Agriculture District.
	Facilities Clearance Form for Additional Dwelling Units
	Special Management Area Permit for Coastal Properties
	Shoreline Setback
	☐ Setback (20 ft./40 ft.)
	On Historic Resource Listing
П	Flood/Tsunami Zone (Refer to Engineering Division first)